



**Thurston County Hotel & Motel Commission Meeting
OrgSupport Offices, 2102 E Carriage Drive SW, Olympia, WA
Monday, December 3, 2018 • 3:30 pm**

ATTENDEES

Jeetu Chaudhry, Greg Taylor, Ryan Kang, Michael Gustaves, Shauna Stewart, Russ Hickey, Angie Evans, Craig Ottavelli (staff)

ACTION ITEMS

OrgSupport will prepare and transmit a letter recommending appointment of the newly nominated individuals and their respective position numbers to the Thurston County Board of Commissioners.

MINUTES

1. Welcome & Call to Order – **Chair Gustaves called the meeting to order at 3:30 pm.**
2. Roll Call:
 - a. Jeetu Chaudhry
 - b. Greg Taylor
 - c. Ryan Kang
 - d. Michael Gustaves
3. Consent Calendar – **It was moved, second, passed unanimously to approve the Consent Calendar as presented.**
 - a. Approval of September 24, 2018 Minutes
 - b. Financials
 - c. Potential & Renewal Commissioners – Commissioners discussed prospective and renewing Commissioners. **It was moved, second, passed unanimously to nominate for appointment to the Thurston County Hotel and Motel Commission Anmol Singh, Angie Evans, Russ Hickey, Gabriella Gonzales, and reappointment of Jeetu Chaydhry.** *OrgSupport will prepare and transmit a letter recommending appointment of the newly nominated individuals and their respective position numbers to the Thurston County Board of Commissioners.*
 - d. Ryan Kang – Position 2, is unable to continue to serve.
4. Communication with Commissioners – It is important to confirm a quorum will attend meetings with sufficient time to notice meetings. Commissioners reviewed contact information.



5. 2019 Budget Update – The budget will need adjustments at some point during the 2019 year due to municipal LTAC investments. The City of Tenino is investing \$5k from their general fund to support their product development strategy. The City of Yelm is allocating funds to the VCB for the 2018 and 2019 years.
6. STR Report & Marketing and Communications Report – Commissioners reviewed the October Scorecard. Additional efforts have focused on bike market products. A new sales and marketing specialist has joined the VCB team. A visitor center task force is being launched to explore options for providing visitor services.
7. Items from the Floor
8. Adjournment – **With no further business Chair Gustaves adjourned the meeting at 4:25 pm.**

Next Meeting: February 25, 2019