



**Thurston County Hotel & Motel Commission Special Meeting Agenda
Monday, November 20, 2017 • 3:00 pm**

ATTENDEES: Jeetu Chaudhry, Greg Taylor, Valerie Walters, Nick Durant, John Hutchings (Ex Officio),
Craig Ottavelli (staff), Shauna Stewart (staff)

MINUTES

1. Call to Order – **Jeetu Chaudhry called the meeting to order at 3:10 pm.**
2. 2018 Budget – The original draft was prepared in August, and based on the data available at that time. Commissioners reviewed the draft budget and discussed the primary planning for promotional expenditures. The estimate for December TPA revenue was based on an annual average plus 2%. **It was moved, second, passed unanimously to recommend adoption of the 2018 budget by the Thurston County Board of Commissioners.**
3. Items from the Floor
 - a. 2019 Budget – Commissioners discussed how to address opportunities that come up unexpectedly, particularly related to events. For current year events information should be brought directly to the VCB. The upcoming year’s events can be brought to budget discussions.
 - b. The YWCA is accepting donations to the Other Bank. Visit [HERE](#) for additional information and to learn how to donate.
4. Adjournment – **Jeetu Chaudhry adjourned the meeting order at 3:20 pm.**

Next Meeting: February 26, 2018